



MINUTES OF THE 2018 IPLOCA ANNUAL GENERAL MEETING

FRIDAY, 14 SEPTEMBER 2018
Park Plaza Westminster Bridge London

The 2018 Annual General Meeting was opened at 09:05 by Executive Secretary Juan Arzuaga who confirmed that in counting the number of Regular Members present, as per Art 8.6 of the IPLOCA By-laws - a quorum was reached. He then introduced President Andrew Ball.

THE YEAR IN REVIEW (Andrew Ball)

President Andrew Ball thanked all the speakers who had kindly accepted to present during the Open General Meetings on Thursday and Friday. He said it had been a great honour for him to serve as president during the past year and thanked his fellow board directors, the IPLOCA Secretariat and the rest of the membership for their support to the association. He said that he had enjoyed working with everyone during the year and sharing the common goal that IPLOCA is the association of choice.

He gave a brief overview of the major accomplishments for 2017/2018:

- Successful Regional Meetings in Brisbane, Australia and Paris, France were held to further engage with members around the world and to get closer to important clients in those regions
- IPLOCA was represented at Sister Associations events; namely the:
 - Pipeline Industry Guild (PIG)
 - Pipeline Contractors Association of USA (PLCA)
 - Distribution Contractors Association of USA (DCA)
 - Australian Pipeline and Gas Association Safety Seminar (APGA)
 - Pipeline Contractors Association of Canada (PLCAC)
 - Pipeline Exhibition in China
 - Pipeline Technology Conference in Berlin
- IPLOCA participated in the World Federation of Pipe Line Industry Associations meetings throughout the year
- The HSE Committee reported 9 fatalities on work sites last year. This is less than last year but still a long way off from the target of zero. The HSE Committee has instigated a number of initiatives to help all IPLOCA members improve their safety performance comprising interactive workshops, HSE – shared experience platform and recognising excellence by giving awards
- An H&S Workshop and webcast was held in Geneva, Switzerland on 24th October, 2017 on the subject of 'Human and Machine; the Hidden Hazards'. The next workshop's theme is 'saving lives in the industry' whilst focusing on 'lessons learnt

from analysing fatalities reported in our industry. Andrew Ball encouraged all members to be represented at the forthcoming workshop and should they not be able to be present, sign up for the webcast.

- For the third year running the scholarship programme awarded 20 scholarships to applicants from all over the world. The programme is open to students who are children and grandchildren of employees of Regular or Associate Members of IPLOCA. The board has voted to continue funding this programme for a further 5 years.
- The Innovation Committee continues to work on the development of the 5th edition of “The Road to Success” and to promote new technologies and developments. This reference tool is available, only to members of IPLOCA, as a mobile app and in pdf format.
- The IPLOCA Health & Safety Award sponsored by Chevron, the IPLOCA Environmental Award sponsored by Shell and the IPLOCA Excellence in Project Award sponsored by BP are presented during this convention.
- The key initiatives that have been implemented during the year are:
 - Introduction of Business to Business (B2B) meetings at the convention
 - Introduction of Poster sessions at the convention to share industry best practice
 - Interactive membership feedback during the convention membership luncheon
 - Long-term investment in the scholarship programme until 2023
 - A strategic business plan is in the process of being developed for IPLOCA for the next 5 years.

Andy Ball mentioned that the pipeline industry is still operating in challenging times not only from an investment point of view but also with regards to the effects of geopolitical events worldwide. He mentioned that it is through organisations like IPLOCA that we can work together and share best practices and support members through a variety of knowledge based forums. He reported that there has been excellent progress this year on various changes and initiatives to improve the association for the future. IPLOCA are focusing on two pillars: initiatives conducted by the various committees; and the Annual Convention along with various meetings held annually in different parts of the world.

Andy Ball once again thanked the members for their support during his year of presidency.

TREASURER’S REPORT AND APPOINTMENT OF AUDITORS (Adam Wynne Hughes)

Adam Wynne Hughes stated that the last audited accounts at 31/12/2017, IPLOCA assets were at CHF 3,978,797 a slight increase on previous year result which was CHF 3,780,132. In April this year independent auditors approved the association’s accounts for the 2017 financial year and confirmed that they are compliant with Swiss Law.

In referring to a graph of the status of IPLOCA funds going back to 2012, Adam Wynne Hughes indicated that a fixed portion of the funds is allocated to a contingency fund should ever the association need to be dissolved, another part is allocated as a convention contingency fund should the convention ever need to be cancelled due to unforeseen circumstances. The balance of the funds are flexible and available for the association’s use on a daily basis and for future projects.

Adam Wynne Hughes summarised the 2018 activities that have required funding as follows:

- Workshops & Committees
- Scholarship Fund
- Regional Meetings
- New platform for the *Road to Success* app
- Phase II of the research co-funding
- The London Convention
- Preparation for the 2019 Bangkok Convention

Appointment of Auditors

RSM GVA Audit SA a Swiss independent audit firm licensed by the Swiss Federal Audit Oversight Authority, was approved by the AGM to continue as the auditors for the 2018 accounts.

FORMAL RATIFICATION OF 2018-2019 BOARD ELECTION RESULTS (for vote by Regular Members only)

Regular Members in attendance were asked to ratify the results of the elections for the Board of Directors. The proposed slate resulting from the 2018-2019 election held the previous afternoon was as follows:

East & Far East (2 vacant seats):

- Leon Richards (McConnell Dowell): elected
- One seat still vacant

Europe Central (2 vacant seats):

- Both seats still vacant

Europe Eastern (2 vacant seats):

- Yasar Giregiz (Fernas): elected
- Iosif Panchak (J.S. Welding Building & Co.): elected

Europe Mediterranean (2 vacant seats):

- Jacquelin de La Porte des Vaux (Spiecapag): confirmed
- Alberto Barbieri (SICIM): confirmed

Europe Northwest (one vacant seat):

- Adam Wynne Hughes (PIH): officer
- Johan Van Wassenhove (Denys): elected

Middle East & Africa (2 vacant seats):

- Najib Khoury (C.C.C.): elected
- One seat still vacant

America North (1 vacant seat):

- John Tikkanen (Shawcor): incoming President
- Kelly Osborn (US Pipeline): elected

Latin America (no vacant seats):

- Gonzalo Montenegro (Serpetbol): confirmed
- Giacomo Bonfanti (GDI): confirmed

Elected to represent Associate Members (2 vacant seats):

- Khulud Halaby (Petro-Force): confirmed
- Sue Sljivic (RSK Group) : elected
- Daniel Fernandez (Worldwide Group): elected

There were no objections to the proposed slate, the results of the 2018-2019 Board of Directors elections were formally approved and confirmed as listed above.

2018-2019 OBJECTIVES (John Tikkanen)

Incoming President, John Tikkanen, addressed the membership regarding his objectives for the next year.

I am delighted to take on the role of IPLOCA President for this coming year 2018-2019 and look forward to working with our new and existing board members, together with the Secretariat to ensure we continue to enhance value to our members, partners and affiliates alike.

John Tikkanen took us through the history of IPLOCA beginning at its inauguration in 1966 which started off with 38 Members, from 5 countries and 2 membership categories. 52 years later IPLOCA now has 250 members, from 40 countries and 5 membership categories.

As President of IPLOCA for the period 2018-2019 John Tikkanen stated that his mission is to provide value through:

- Promoting the highest standards in the industry with the following:
 - Health and safety
 - Environmental protection
 - New technologies and practices
 - Industry training
 - Road to Success
 - Library of shared experiences and best practices
 - Promote competition
- Encourage Networking and social engagement by:
 - Successful convention and regional meetings
 - Promoting good and cooperative relationships
 - Encouraging participation of owners/operators, contractors, suppliers and academia
 - Supporting corporate social responsibility
 - Scholarships
 - Newsletters and media

Additionally, as President, John Tikkanen will give specific attention to the following:

- The completion of the review of IPLOCA's strategy and direction planning for the next 5 years
- Increasing the participation of IPLOCA Corresponding Members (pipeline owners/operators)
- The organization of 6 regional meetings/workshops in addition to the IPLOCA annual convention

- Expand effective communication with members

Furthermore, he encouraged all members to submit their feedback during the membership luncheon taking place in the afternoon after the OGM.

He then thanked the members and said he looks forward to another successful year ahead! “

The meeting was adjourned at 09:45 am.

Date and signature (preceded by the words "Read and approved")

Read and approved



Andrew Ball
IPLOCA President 2017-2018

Read and approved



Adam Wynne Hughes
IPLOCA Treasurer 2017-2018
Read and approved



Juan Arzuaga
IPLOCA Executive Secretary