



WORLD FEDERATION OF PIPE LINE INDUSTRY ASSOCIATIONS

HEADS OF AGREEMENT OF THE FEDERATION

1. PREAMBLE

- 1.1. Name: The name will be “World Federation of Pipe Line Industry Associations” (hereinafter referred as the Federation or WFPIA). It is an association of associations related in one way or another with the onshore and offshore construction of international and regional oil, gas, water and slurry pipelines.
- 1.2. Offices: There will not be a registered office to run the Federation.
- 1.3. Geographical Spread: The federation shall draw its membership from all parts of the world.
- 1.4. A Federation of Associations: WFPIA is constituted to provide a platform for collaboration amongst its members and it is a not for profit association.

2. OBJECTIVES

- 2.1. Objective 1: To promote Safety and develop methods for reduction and elimination of incidents.
- 2.2. Objective 2: To promote the protection of the Environment and contribute to social and cultural developments programs worldwide.
- 2.3. Objective 3: To promote foster and develop the science and practice of construction of Pipelines.
- 2.4. Objective 4: To collect and disseminate information relevant to the pipeline industry.
- 2.5. Objective 5: To promote a successful and vibrant pipeline industry.
- 2.6. Objective 6: To make available existing material or developments of each member that could be of interest to another member under conditions to be agreed by the parties.
- 2.7. Objective 7: To promote healthy and sustainable workforce for the future delivery of the pipeline industry.

3. MEMBERSHIP

- 3.1. Membership categories: there shall be only one type of membership category. This is “Sister Association”.
- 3.2. Voting rights: Each Sister Association will have one vote.
- 3.3. Applications for membership: Each member can propose a candidate to be invited to become a member of WFPIA and after some exchange of relevant information about the candidate the members will vote. It is required to have simple majority of all members (present and absent) to get a new member approved.

- 3.4. Representatives of members: Representatives of each member are the current President of the Association member and the Chief Executive of the Registered Head Office of the association member.
- 3.5. Cessation of membership: Membership shall cease on the resignation of a member.
- 3.6. Each current President and Chief Executive of each WFPIA member shall receive a complimentary registration fee to attend the annual convention or conference of the other WFPIA members. Substitutions may not be made.

4. MEETINGS

- 4.1. Meeting locations: Meetings may be held at the Annual Conference or Convention of each Association member as follows:
 - 4.1.1. Annually: IPLOCA and PLCAC
 - 4.1.2. Alternately and starting:
 - 4.1.2.1. PLCA in 2017
 - 4.1.2.2. DCA (USA) in 2018
 - 4.1.2.3. Other members at their own decision
- 4.2. Meeting dates: The host of the event will be the Association member organizing its Annual event; the host will be in charge of setting a time and a date for the meeting.
- 4.3. Teleconferences: These types of coordination meetings could be called from time to time as per specific needs.
- 4.4. Minutes of meetings: The organizer of the meetings will produce the minutes of the meeting and will make them available before the next meeting takes place.

5. COORDINATION

- 5.1. Coordinator: the coordinator of the meeting will be the host of the annual event.
- 5.2. Duties of the coordinator: the duties are to communicate all members the date and time of the scheduled meeting, reserve a room to hold the meeting, propose an Agenda, prepare copies of the needed documents, produce Minutes of the meeting and make them available (in electronic format) before the next meeting.

6. DUES

- 6.1. Cost of meetings: all costs associated with the organization of the meeting will be borne by the host.
- 6.2. Costs of specific collaboration programs: to be discussed and agreed by the interested parties on a case by case basis.

7. EMBLEM OR LOGO

- 7.1. Entitlement to use logo: members are entitled to use the WFPIA logo at their own cost.

8. LANGUAGE:

- 8.1. The official language: is English.

9. DISSOLUTION

9.1. Decision: by unanimous decision the WFPIA can be dissolved.

9.2. Effects of dissolution: there will be no effect for the members arising from the dissolution.

Approved on 01 June 2016