IPLOCA

REGISTRATION BROCHURE

54th Annual Convention

PRAGUE 2022

19 - 23 September 2022

Pipelines Powering a Sustainable Future

Contents

Welcome	2
Message from the President	3
Prague	4
Convention Programme	5
Dress Code	5
Business Meetings	6
Tour Programme	7
Golf Tournament	11
Hotel & Room Information	12
Convention Registration Information	16
Cancellation Terms & Conditions	17
Travel Requirements	17
Getting to/from the Hotel	18
General Information	19
Convention Sponsorship	21

Welcome to IPLOCA's 54th Annual Convention

Make the Most of IPLOCA 2022

The IPLOCA Convention is an annual gathering of the top leaders of the pipeline industry worldwide. This event is a unique opportunity for IPLOCA members, media partners, and guests to socialise, network and discuss business in a friendly, relaxed environment. Executives and decision makers from more than 40 countries will be present, working in every sector of the pipeline engineering, manufacturing, construction, and supply business.

It's Good for Business

The pipeline industry's latest news in HSE, ideas and technologies are front and centre at IPLOCA. Listen to experts in their field present innovative improvements in HSE, new trends and major projects being developed. Learn more about cutting-edge technologies, methods and procedures. Expand your own points of view while sharing your thoughts with the people who make pipelines happen.

It's a Great Networking Opportunity

Some of your best business relationships can start right here. Expand and strengthen your industry network via our unique B2B meetings. Renew old friendships with IPLOCA members from around the world. Develop a dialogue with leaders in your field and share experiences with fellow professionals. Take advantage of the numerous sponsorship opportunities as well as poster sessions to provide your company with excellent visibility.

It Offers Excellent Social Events and Entertainment

Outside of industry gatherings, the IPLOCA Convention creates a very social atmosphere by offering members and their spouses an array of social events, including cultural tours, a golf tournament, cocktail parties, banquets and dancing. IPLOCA 2022 brings you the rich history and bohemian allure of Prague, one of Europe's great cultural and historic gems.

It Helps Prepare for the Future

The sustainable future of the pipeline industry belongs to us all. Make the most of IPLOCA 2022 and make sure you are prepared for what is to come in these times of great transition and uncertainty in our business. Use what you learn to guide your strategy, strengthen your business, and build closer relationships with your clients and contractors. Follow up with new connections. Use social media to share your successes and learn from those of others.

IPLOCA's Annual Convention is one of those events that all delegates and their respective partners always mark in their calendar for the following year.

What you take away from IPLOCA 2022 can and will make all the difference.

Message from the President

On behalf of IPLOCA I am happy to invite you to Prague, Czech Republic for our 54th Annual Convention. Our host city is situated along the Vltava river and is home to the Estates Theatre which boasts to be the only theatre in the world where Mozart conducted. Considered in the heart of Europe, Prague is a small city made up of a maze of little streets making it both easy and fun to get lost.

As a result of the completed strategic review in 2019, we are introducing some changes to the convention programme. The board has given the convention a theme **'Pipelines Powering a Sustainable Future'** and the speakers at our Open General Meetings will be making inspiring presentations on renewable/green energies, and cover various aspects of Health & Safety and the Environment.

For the third year running we will be facilitating Business-to-Business Meetings and offering our members the possibility to hold Poster Sessions. The announcement of the winners of the 2022 Scholarships will also take place during the OGM.

The Annual General Meeting will provide members with an update of the President's 'Year in Review' and the Incoming President's 2022-2023 Objectives. IPLOCA will present awards for 2020, 2021 & 2022: the Health & Safety Award sponsored by TC Energy; the Corporate Social Responsibility Award sponsored by TotalEnergies, the Environmental Award sponsored by Shell; the New Technologies Award sponsored by BP, and the Excellence in Project Execution Award.

The tour programme includes Prague Castle, built in the 9th Century and still in use as the office of the President of the Czech Republic; the Franz Kafka Museum exhibiting the author's first editions; the Jewish Quarter, a well-preserved historical complex; the Rückl Crystal glassworks in Nizbor; the famous Gothic Karlstejn Castle founded in 1348; a boat tour along the Vltava river and much more.

I would like to take this opportunity to thank our many sponsors for their generosity and for making this annual event so memorable.

Online registration will open on Monday 4 April. I encourage you to register early and look forward to seeing you in Prague.

Best regards,

Gonzalo Montenegro
IPLOCA President 2021-2022

©Prague City Tourism

Prague

Prague, the city of a hundred spires, bohemian allure and fairy tale features, more than merits its place in the list of best destinations to visit in the world. In 2019 the city received over 9 million international visitors.

Prague is the capital and the largest city in the Czech Republic with a population of 1.3 million people. Situated on the Vltava river, it is the historical capital of Bohemia and is the political, cultural and economic hub of central Europe.

The city's origins may go back as far as c.1300 BC. In the fourth century BC, Celtic tribes settled in the area. Subsequently, it was occupied by numerous Germanic tribes before being incorporated into the Western Roman Empire, only to be retaken by Germanic tribes. Finally, the 6th century saw the Slavic migration from the east. This ethnic group remains predominant in the modern-day Czech Republic.

Prague was an important city in the Austro-Hungarian Empire, and it played major roles in the Bohemian and Protestant Reformation, the Thirty Years' War, and in 20th-century history as the capital of Czechoslovakia between the World Wars and the post-war Communist era.

The main cultural attractions include Prague Castle, Charles Bridge, Old Town Square with the astronomical clock, the Jewish Quarter, the parks of Petřín hill and Vyšehrad fort. Since 1992, the extensive historic centre of Prague has been included in the UNESCO list of World Heritage Sites.

The city boasts more than ten major museums, along with numerous theatres, galleries and an extensive modern public transportation system. It is also home to Charles University, the oldest university in Central Europe.

Convention Programme

Sunday 18 September		Dress Code
09:00 – 10:00	Executive Committee Meeting (IPLOCA executive committee members only)	Smart casual
10:00 – 16:30	Board Meeting 1 (IPLOCA board members)	Smart casual
18:30 – 23:00	Board of Directors Dinner (IPLOCA board members & spouses only)	Smart casual
Monday 19 September		**Dress Code**
08:30 – 16:00	Tour 1 – Prague Castle	Casual
09:00 – 12:30	Tour 2 – Old Town & Vodouch Boat	Casual
13:30 – 16:30	Tour 3 – Velvet Revolution Tour	Casual
13:30 – 16:30	Tour 4 – Franz Kafka & Jewish Quarter	Casual
18:00 – 19:00	First-time Attendees Reception (first-time attendees only)	Smart casual
19:00 – 20:00	Welcome Cocktails **(open to all)**	Smart casual
20:00 – 23:00	Worldwide Pipelines Welcome Dinner **(open to all)**	Smart casual
Tuesday 20 September		**Dress Code**
08:30 – 16:00	Tour 5 – Prague Castle	Casual
08:30 – 13:30	Tour 6 – U Fleku Brewery & Historical Tramway	Casual
09:00 – 12:30	Tour 7 – Old Town & Vodouch Boat	Casual
13:30 – 16:30	Tour 8 – Velvet Revolution Tour	Casual
18:30 – 23:00	President's Dinner (by invitation only)	Black tie/formal
Wednesday 21 September		**Dress Code**
07:30 – 15:30	Maats/Liebherr Golf Tournament (pre-registration required)	Golf attire
08:30 – 16:00	Tour 9 – Nizbor Crystal & Karlstejn Castle	Casual
09:00 – 12:30	Tour 10 – Old Town & Vodouch Boat	Casual
09:30 – 12:30	Tour 11 – A Morning at the Theatre	Casual
13:30 – 16:30	Tour 12 – Franz Kafka & Jewish Quarter	Casual
Thursday 22 September		**Dress Code**
09:00 – 12:30	1st Open General Meeting **(open to all)**	Business suit
12:30 – 14:30	CRC-Evans Luncheon **(open to all)**	Business suit
14:30 – 15:30	Business to Business Meetings (confirmed participants only)	Business suit
16:00 – 17:00	Regular & Associate Member Meetings (all Regular & Associate Member representatives)	Business suit
Thursday 22 September (continued)		**Dress Code**
17:30 – 18:00	Board Meeting 2 (IPLOCA board members only)	Business suit
18:30 – 20:00	PipeLine Machinery International Cocktails **(open to all)**	Casual
20:00 – 23:00	Caterpillar Party **(open to all)**	Casual
Friday 23 September		**Dress Code**
09:00 – 09:45	Annual General Meeting **(open to all)**	Business suit
10:00 – 13:00	Spouses Brunch (all spouses welcome!)	Smart casual
10:15 – 12:30	2nd Open General Meeting **(open to all)**	Business suit
12:30 – 15:00	IPLOCA Membership Cocktails & Lunch (member representatives only)	Business suit
15:00 – 15:30	Board Meeting 3 (IPLOCA 2021-2022 and 2022-2023 board members)	Business suit
15:30 – 16:30	Board Meeting 4 (IPLOCA 2022-2023 board members)	Business suit
16:30 – 17:30	World Federation Meeting (by invitation only)	Smart casual
19:00 – 20:00	Final Banquet Cocktails **(open to all)**	Black tie/formal
20:00 – 24:00	Final Banquet **(open to all)**	Black tie/formal
23:30 – 04:00	Dancing 'til Dawn **(open to all)**	Casual

IPLOCA Convention App

The convention app will be available to all registered delegates as of **Monday 22 August.** We encourage all attendees to download the app and take advantage of the many features that are available including information on the business meetings, speakers' biographies, social events, the tour programme, floor plans of the hotel, a map of the area and much more. The app can also be used to connect with other attendees.

Dress Code

IPLOCA Dress Code	Men	Ladies
Black tie/formal	Tuxedo	Long dress/evening wear
Business suit	Jacket/business suit and tie	Business suit, dress or trousers
Smart casual	Jacket, tie optional	Business suit, dress or trousers
Casual	Relaxed clothing, trousers/shorts/jeans and comfortable shoes	Relaxed clothing, trousers/shorts/jeans/dress and comfortable shoes
Dress code for tours: casual with comfortable walking shoes, waterproof jacket and/or umbrella.		

Business Meetings

Sunday 18 September	
09:00 – 10:00	Executive Committee Meeting (IPLOCA executive committee members only)
10:00 – 16:30	Board Meeting 1 (IPLOCA board members)
Monday 19 September	
18:00 – 19:00	First-time Attendees Reception (first-time attendees only)
Thursday 22 September	
09:00 – 12:30	1st Open General Meeting **(open to all)**
14:30 – 15:30	Business to Business Meetings (confirmed participants only)
16:00 – 17:00	Regular & Associate Member Meetings (all Regular & Associate Member representatives)
17:30 – 18:00	Board Meeting 2 (IPLOCA board members only)
Friday 23 September	
09:00 – 09:45	Annual General Meeting **(open to all)**
10:15 – 12:30	2nd Open General Meeting **(open to all)**
12:30 – 15:00	IPLOCA Membership Cocktails & Lunch (member representatives only)
15:00 – 15:30	Board Meeting 3 (IPLOCA 2021-2022 and 2022-2023 board members)
15:30 – 16:30	Board Meeting 4 (IPLOCA 2022-2023 board members)
16:30 – 17:30	World Federation Meeting (by invitation only)

Regular & Associate Member Meetings

All Regular and Associate Member representatives are invited to attend these meetings where they will have an update on IPLOCA's activities and discuss the current status of business in their geographical region.

Members will be requested to appoint a representative for their region to serve on the 2022-2023 Board of Directors, should a vacant seat be available, and confirm any incumbent Directors entering their second year of office.

Pipelines Powering a Sustainable Future

Presentations at the Open General Meetings will address the many challenges of the energy transition including an analysis of the global pipeline construction market.

Business to Business Meetings (B2B)

Delegates will have the opportunity to book 10-minute one-to-one appointments with buyers, suppliers, operators and contractors to discuss potential business opportunities.

Please note: only IPLOCA members who have received confirmation from the IPLOCA Executive Secretary will be able to attend these meetings.

Poster Sessions

Posters will be on display during the coffee breaks at the Open General Meetings on Thursday and Friday morning when Poster Session hosts will be present to provide information and answer any questions.

If your company would like to participate in a B2B meeting or host a Poster Session, please indicate your interest when registering for the convention. Coordination of these meetings will be done by the IPLOCA Secretariat after the registration cut-off date of 19 August. The number of places available is limited and will be confirmed on a first-come first-served basis.

©Prague City Tourism

Tour Programme

Many thanks to **Bonatti S.p.A., Consolidated Contractors Company (CCC), Fernas Construction Company, G.D.I., Ledcor Pipeline Limited, Lincoln Electric, MAX STREICHER GmbH & Co. KG aA, SEPCON, U.S. Pipeline, Inc.,** and **Winn & Coales International Ltd.,** for their sponsorship of this year's tour programme.

The Destination Management Company, MCI Prague, has put together an extensive tour programme that includes all the top tourist attractions.

If you have any requirements for private tours, transportation or hospitality services, please contact Lenka Frydrychova - Director of Operations, **lenka.frydrychova@ovationdmc.com** or Sylvie Neves – Managing Director, **sylvie.neves@wearemci.com** who will be pleased to assist with any arrangements.

MCI Prague
Karla Englise 6
150 00 Prague 5
Tel. +420 255 725 460
www.wearemci.com

Please note: tour activities may be subject to modification as Covid restrictions evolve.

IMPORTANT!

When you reserve a place on a tour, you are making a commitment to participate. A place is reserved for you and the number of participants and financial guarantees are made to the suppliers of the coaches, restaurants, museums etc.

Some of the tours have limited capacity because of the size of the venues that will be visited.

If you are unable to participate in a tour you have registered for, PLEASE notify the staff at the Registration Desk at least 24 hours prior to the departure of the tour.

Each 'no-show' prevents us from offering a place to someone on the waiting list.

Thank you for your cooperation.

Monday 19 September		Tuesday 20 September		Wednesday 21 September	
Tour 1 **Prague Castle** (incl. lunch) 08:30 – 16:00	Tour 2 **Old Town & Vodouch Boat** 09:00 – 12:30	Tour 5 **Prague Castle** (incl. lunch) 08:30 – 16:00	Tour 6 **U Fleku Brewery & Historical Tramway** (incl. lunch) 08:30 – 13:30	Tour 9 **Nizbor Crystal & Karlstejn Castle** (incl. lunch) 08:30 – 16:00	Tour 10 **Old Town & Vodouch Boat** 09:00 – 12:30
	Tour 3 **Velvet Revolution Tour** 13:30 – 16:30		Tour 7 **Old Town & Vodouch Boat** 09:00 – 12:30		Tour 11 **A Morning at the Theatre** 09:30 – 12:30
	Tour 4 **Franz Kafka & Jewish Quarter** 13:30 – 16:30		Tour 8 **Velvet Revolution Tour** 13:30 – 16:30		Tour 12 **Franz Kafka & Jewish Quarter** 13:30 – 16:30

Dress Code for all tours: casual with comfortable walking shoes, waterproof jacket and/or umbrella.

Tours 1 & 5
Prague Castle

Monday AND Tuesday

08:30 – 16:00 including lunch

Prague Castle is reputed to be the largest castle complex in the world, occupying an area of 70,000 sqm (17 acres). With its origins in the 9th century, Prague Castle attracts two million visitors every year.

The tour starts with a comfortable funicular ride to the top of Petrin Hill (for those who would like a more spectacular view of the city they can climb the 299 steps up to the top of the tower).

From the top of the hill, a 15-minute walk will take participants to the Prague Castle complex, with its palaces, churches, fortifications, gardens and two Baroque treasures: the ancient library of Strahov Monastery and Loreta. Loreta is a Marian Pilgrimage site with a church, cloisters, chapels and a clock tower holding a 27-bell carillon. The church retains a rare collection of liturgical objects, including the magnificent Prague Sun monstrance.

After lunch, the tour will continue to St. Vitus Cathedral, home to the crown jewels and tombs of former kings and queens; the Old Royal Palace; St. George Basilica and Golden Lane, where Franz Kafka resided.

©Prague City Tourism

Tours 2, 7 & 10
Old Town & Vodouch Boat

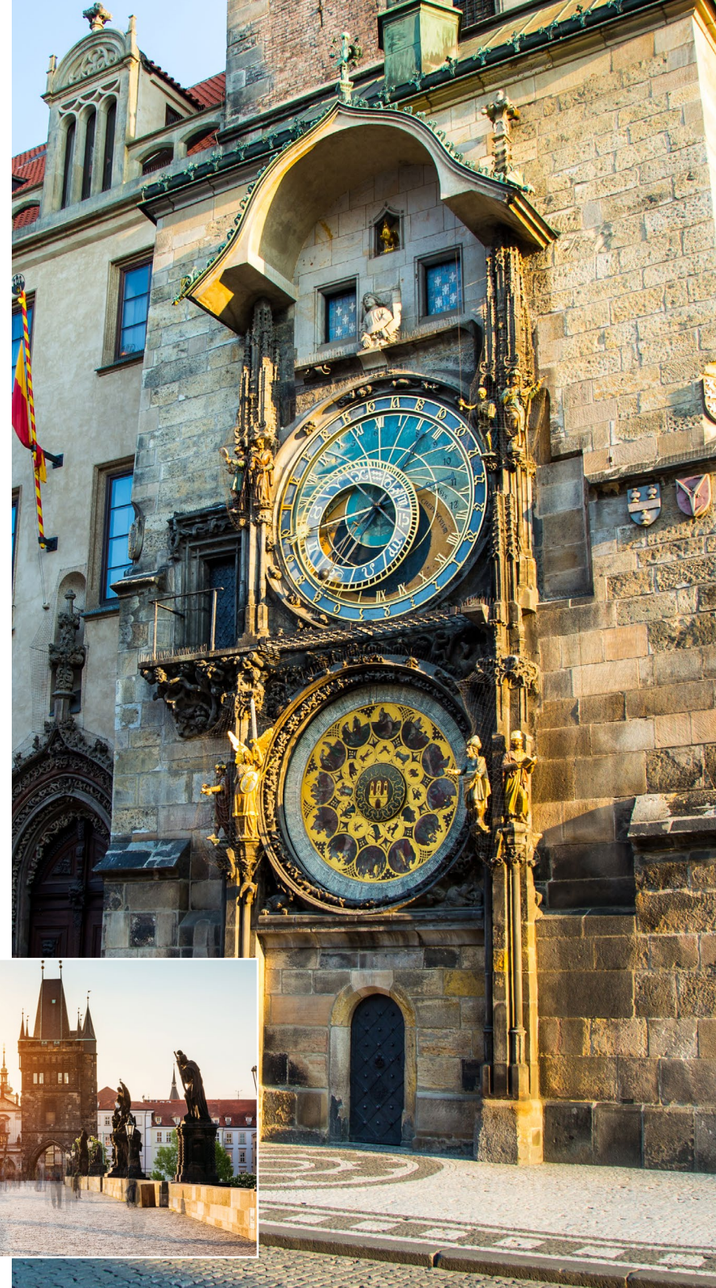
Monday, Tuesday AND Wednesday

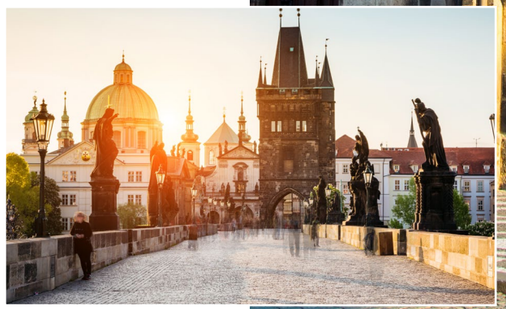
09:00 – 12:30

Walking tour. Elevator available for disabled persons at the astronomical clock tower.

The tour begins with a short stroll down the famous Pařížská shopping street to the Old Town Square. The square boasts meticulously preserved buildings of various architectural styles, including the 14th century Gothic Church of Our Lady before Týn, with its two 80-metre high towers, and the lavishly decorated Baroque St. Nicholas Church. The square is dominated by the astronomical clock of the Old Town City Hall. First installed in 1410, it is the third-oldest astronomical clock in the world and the oldest clock still operating. Wonderful views of 'the city of 100 spires' can be enjoyed from the top of the clock tower.

The tour continues with a visit to Charles Bridge, the oldest bridge in Prague, followed by a 45-minute cruise aboard a 'Vodouch,' a historic wooden boat, through the waterways of old Prague and the 'Devil's Canal.' Participants will enjoy excellent views of Prague Castle and the medieval mills built along the canal.





Tours 3 & 8
Velvet Revolution Tour

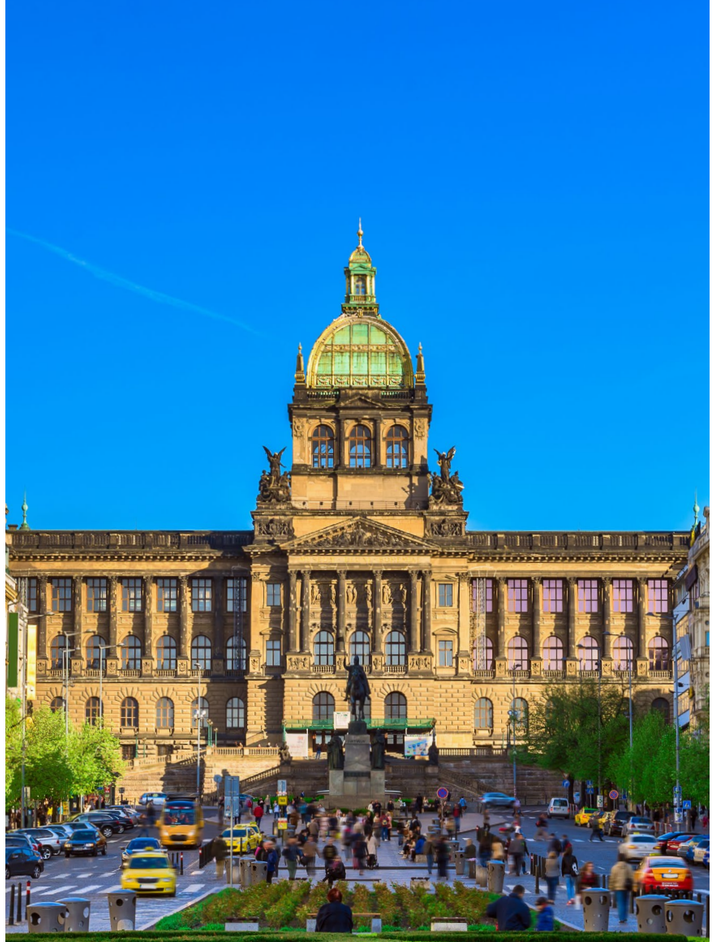
Monday AND Tuesday

13:30 – 16:30

Founded in 1818, the grand neoclassical Czech National Museum on Wenceslas Square, has been closed since 2011 for a major renovation and only re-opened to the public in November 2019.

Participants will visit the exhibition on Czech history, from the foundation of Czechoslovakia to the turn of the millennium, and the Velvet Revolution which is dedicated to the tumultuous events of the 20th century that took place in Wenceslas Square.

The tour will continue to the Jalta Boutique Hotel, where small groups will visit the Jalta Bunker, located in the basement of the hotel. The bunker was built for senior Czech leaders and officers of the Warsaw Pact. Until 1989, it was the headquarters of the STB secret police, notorious for 'bugging' western guests of the hotel from ten metres (32 ft) below ground.



Tours 4 & 12
Franz Kafka & the Jewish Quarter

Monday AND Wednesday

13:30 – 16:30

Prague's Jewish Quarter was founded in the 10th century. Most of the original quarter was demolished between 1893 and 1913 as part of an initiative to model the city on Paris. Today, only six synagogues remain, as well as the Old Jewish Cemetery, the Old Jewish Town Hall and the Ceremonial Hall, which are now all part of the Prague Jewish Museum.

The tour includes visits to the Pinkas Synagogue and cemetery as well as the Old-New Synagogue, Europe's oldest active synagogue and home to the infamous Golem, a legend created by a rabbi to protect Prague's 16th century ghetto from persecution.

Next stop, the Franz Kafka Museum dedicated to one of the ghetto's most famous sons and author of many works including 'The Castle,' 'The Trial' and 'Metamorphosis.' The museum hosts a permanent exhibition entitled 'The City of K. Franz Kafka and Prague,' which chronicles the author's life and works and includes several first edition Kafka books as well as originals of his letters, diaries and drawings.

Tour 6
U Fleku Brewery
& Historical Tramway

Tuesday

08:30 – 13:30 including lunch

It is very important to be on time for the tram departure!

The itinerary starts from the old tram station, located close to the hotel. The oldest coaches date back to the beginning of the 20th century, some of which will be used for the tour. The tram will take participants on a 40-minute journey through the city centre.

The tour continues with a visit to Prague's historic U Fleku brewery where participants will have lunch. U Fleku is one of the few breweries in central Europe that has been brewing continuously for over 500 years.
It was nationalised with the onset of communist rule and the original owners, the Brtník family, regained the brewery and restaurant in 1991, after the fall of the regime. It is now a place of pilgrimage for beer aficionados from around the world. Only two thousand glasses of its dark lager are produced every day and it can only be acquired on the brewery's premises.

Tour 9
Nizbor Crystal & Karlstejn Castle

Wednesday

08:30 – 16:00 including lunch

Travel time to Karlstejn is approximately 1 hour depending on traffic.

Owned by the Rückl family, the Nizbor glassworks has been renowned for its top-quality Bohemian cut crystal since 1846. Each stage of production will be explained and demonstrated, including the art of glassblowing and the craftsmanship of glass cutting and painting.

One of the Czech Republic's most visited sites, the majestic Karlstejn Castle, was built in 1348 on the orders of Czech King and Holy Roman Emperor, Charles IV, as a stronghold for the crown jewels and royal treasures. The castle underwent several reconstructions: in the late Gothic style after 1480, in the Renaissance style in the late 16th century, and the neo-Gothic style in the late 19th century, giving the castle its current appearance.

Displayed in the Chapel of the Holy Cross are 129 board paintings which represent the magnum opus of Master Theodoric, a highly influential Bohemian Gothic painter to the court of Charles IV. The castle also houses replicas of the crown jewels.

Tour 11
A Morning at the Theatre

Wednesday

09:30 – 12:30 includes a 15-minute concert

This tour combines a visit of the magnificent Estates Theatre followed by a short concert of Wolfgang Amadeus Mozart's music by the Estate Theatre quintet - flute, oboe, clarinet, bassoon and French horn.

Built during the late 18th century, the theatre is famous for having hosted the world premiere of Mozart's opera 'Don Giovanni' in 1787. A more contemporary claim to fame is the filming in the theatre of scenes from the Oscar-winning film 'Amadeus,' by Czech director, Milos Forman.

The tour continues with a visit to the Blanka Matragi exhibition in the Gaming Parlours of the Municipal House. The world-famous Czech haute couture fashion designer is inspired mainly by her extensive travels, as well as by music and graphics. The exhibition presents spectacular dresses and accessories but also glass, porcelain, sculptures, chandeliers and graphic art. Her current clientele comes from royal palaces in the Persian Gulf.

Maats/Liebherr Golf Tournament

Prague City Golf Club

Wednesday 21 September

07:30 – 15:30 (exact times to be confirmed)

The Prague City Golf Club is located in Zbraslav, in the south-west district of Prague, approximately 20 minutes travel time from the city centre. Opened in 2009, the 6,560-metre (7,170-yard), par 72 championship course was the first 18-hole golf course built in the city. It was designed by British architect Jeremy Ford in cooperation with the resident U.S. PGA Tour player, Alex Cejka.

The front 'Links Nine' and the back 'Lakes Nine' present a dual personality of challenging playing conditions, accented with red sand waste bunkers providing remarkable visual contrasts along the course. The clubhouse and restaurant are housed in very tastefully renovated 200-year-old stables and all the terraces offer a beautiful view over the golf course.

The 'Himalayas,' a unique 18-hole putting course inspired by the 'Ladies Putting Course' at St. Andrews' in Scotland, and a 9,000 sq m (2.2 acre) driving range with 18 covered positions (one of the largest in the Czech Republic), are two additional amenities that make this course so special. A second driving range (warm up area) allows golfers to practice prior to teeing up for the first hole.

Further details of the golf course can be found at: **www.czech-republic-golf.com/golf-courses/prague-city-golf-club.**

Buggies and sets of golf clubs will be available, but unfortunately, no caddies. Sorry guys!

Places are limited to 72 players, so we advise you to register early. Please go to the convention registration website at **www.iploca.com** to register.

Hotel & Room Information

Hilton
PRAGUE

Hilton Prague
Pobrezni 311/1
186 00 Prague 8
Czech Republic

Tel.: +420 224 841 111
Fax: +420 224 842 378
Website: **www.prague.hilton.com**

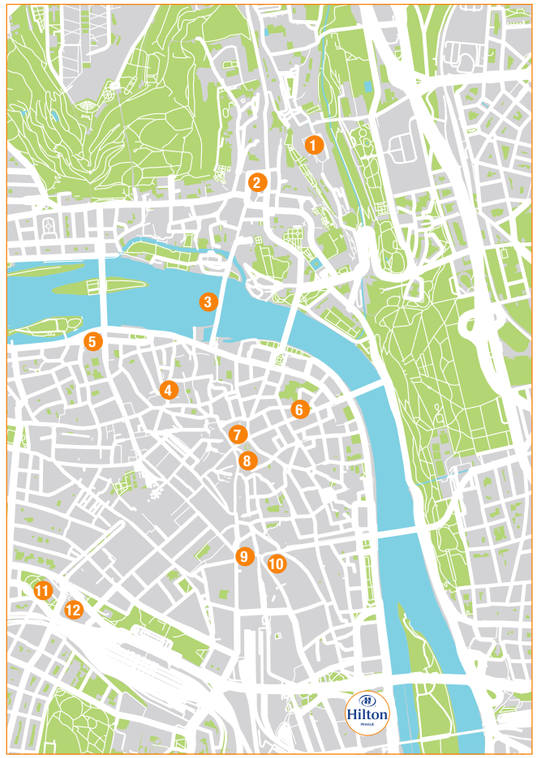
For questions concerning **IPLOCA room reservations** send an email to: **bogdan.floroiu@hilton.com** or call +420 224 842 934.

When calling it is important to mention the reservation concerns the **IPLOCA Convention.**

Situated in a prime location on the banks of the Vltava River, the Hilton Prague is within easy walking distance of the city centre and offers excellent transport links. Florenc Metro station is just three minutes away, and Vaclav Havel International Airport can be reached in less than half an hour.

The hotel has just completed an extensive renovation and offers 791 guest rooms including two executive floors, suites, apartments, and presidential and royal suites. All rooms are decorated in a contemporary style that reflects the best in Czech design.

Hilton has developed a global programme introducing a new standard of hotel cleanliness and disinfection to ensure Hilton guests enjoy an even cleaner and safer stay from check-in to check-out: Hilton CleanStay.



1. Prague Castle
2. St Nicholas Church
3. Charles Bridge
4. Bethlehem Chapel
5. National Theatre
6. Old-New Synagogue
7. Old Town Hall
8. Tyn Church
9. Municipal House
10. Palladium
11. National Museum
12. State Opera

Check-in/Check-out Times

Hotel check-in time is 15:00. Every effort will be made by the Hilton Prague to accommodate guests arriving before the check-in time however, rooms may not be immediately available.

Hotel check-out time is 10:00. Requests to retain rooms beyond this time should be directed to the front desk upon your arrival. Should it be possible to retain the room beyond the check-out time, a late departure charge may be applicable.

In order to secure a very early check-in or a very late check-out it is advisable to book the room for the night before, or for the following night.

Early Departure Fees

All guests are obliged to reconfirm their departure date with the hotel's front desk staff upon check-in.

Hilton Prague may charge IPLOCA Convention attendees an early departure fee equivalent to the daily room rate for those who depart prior to their confirmed departure date.

Smoking Policy

In accordance with EU and Czech law, smoking is not allowed anywhere inside the hotel.

Health Club & Spa

Hilton Prague's health club is one of the largest in the city and offers relaxation and wellbeing with the finest treatments and latest gym equipment.

- Strength and cardio machines
- Aerobics, indoor cycling room, squash court
- Health bar, summer terrace, sauna and steam room
- Solarium, whirlpool, indoor swimming pool
- Private treatment rooms, beauty (for information in English, click on the 'Clarins' tab at the top of the homepage), and hair salon.

During the convention week all IPLOCA delegates will have **complimentary access to the health club** and will be offered a **10% discount on all spa treatments.**

The spa treatment menu includes massages, aromatherapy, Ayurveda, hot stone therapy, peelings and wraps.

For spa treatment reservations:
Tel: +420 224 842 713
E-mail **livingwell.prague@hilton.com**

We advise you to book early to avoid disappointment.

Facilities available at the Hilton Prague also include various culinary options which all offer exclusive dining opportunities. To check opening times or to reserve a table at any of the restaurants listed below send an email to reservations.prague@hilton.com. Opening times are constantly changing and will probably be very different by September.

Atrium Restaurant – open for breakfast from 06:00 to 10:30 Monday to Friday, and until 11:00 on weekends.

Café & Bistro – situated in the Mezzanine of the hotel, serving modern and colourful Mediterranean cuisine, Café & Bistro is open from 10:30 to 21:30, seven days a week.

Cloud 9 Sky Bar & Lounge located 40 metres above the Vltava River on the rooftop of the Hilton Prague, Cloud 9 offers glorious views over the city and a wide selection of innovative cocktails made with premium spirits enriched with natural ingredients, classic favourites and delicious snacks. Open from 18:00 to midnight Wednesday to Sunday. Opening times may vary. Please check times at: www.cloud9.cz

Hop House – is the place for guests to enjoy craft, draft and bottled beers, plus gin & tonics, whiskeys and local liquors. Live sport is shown every day across 6 screens. This restaurant is temporarily closed.

The Able Butcher invites you to experience the best of theatre and dining in an immersive culinary journey following Le Petit Chef. Treat yourself to an exquisite 5-course menu paired with themed music and props. Book a table at: https://lepetitchef.com/lepetit-chef-hilton-prague. Currently open from 18:00 to 21:30, Wednesday to Sunday.

Room Descriptions & Rates

Accommodation has been reserved for convention participants at the rates listed below. These room rates will also be offered to IPLOCA attendees during the three days prior to and the three days following the dates of the convention, subject to availability.

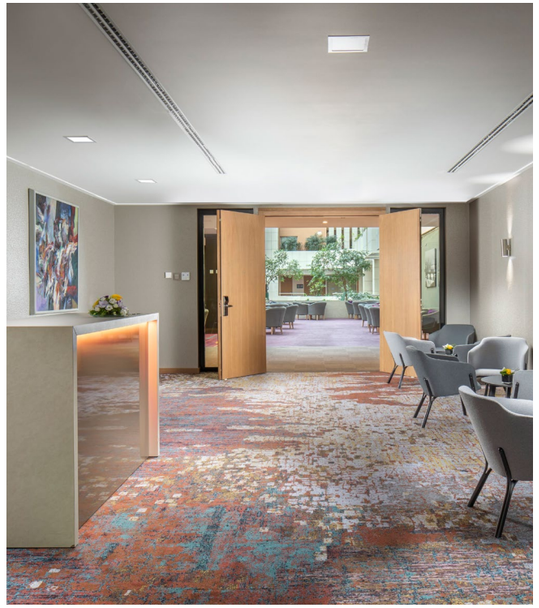
	Double	Single
Hilton Guest Room	CZK 6,425.00 (approx. EUR 256)	CZK 5,935.00 (approx. EUR 236)
Executive Room	CZK 8,075.00 (approx. EUR 322)	CZK 7,585.00 (approx. EUR 302)
King Junior Suite	CZK 10,550.00 (approx. EUR 420)	CZK 10,060.00 (approx. EUR 400)
King Executive Suite	CZK 11,375.00 (approx. EUR 453)	CZK 10,885.00 (approx. EUR 433)

- Rates are in Czech Koruna (CZK) and are per room, per night, based on single or double occupancy.
- Rates include complimentary standard internet access, a full buffet breakfast per person, per day, VAT (currently at 10%), CZK 50 per person, per night city tax and all service charges.
- The third person/sofa bed charge is an additional CZK 400 per person, per night, including complimentary standard internet access, a full buffet breakfast, VAT, city tax and service charges. Maximum occupancy is three persons per room depending on room type.
- There is no charge for children under two.

A full buffet breakfast will be available for all registered delegates from 06:30 to 10:30 in the Atrium Restaurant.

For guests staying in Executive Rooms and Suites, breakfast is also available in the Executive Lounge from 06:30 to 10:30 on weekdays, and until 11:00 on weekends.

All guest rooms are equipped with a minibar, tea and coffee making facilities, iron and ironing board, hairdryer, bathrobe, telephone, in-room safe and a desk with European standard electrical sockets (220V). All rooms also have LCD flat screen televisions with international TV channels and films on demand.



Hilton Guest Room

28–30 sq m / 301-323 sq ft

260 rooms available

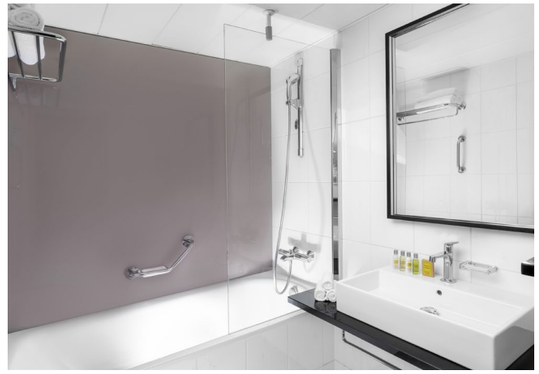
- King-size bed or twin beds
- Walk-in shower or bathtub shower

Hilton Executive Room

28–30 sq m / 301-323 sq ft

82 rooms available

- King-size bed or twin beds
- Walk-in shower or bathtub shower
- Includes all Executive Lounge benefits listed on page 15



King Junior Suite

38 sq m / 409 sq ft

8 suites available

- One king-sized bed
- Modern one-bedroom suite
- Separate living room with a sofa bed
- Bathtub shower
- Includes all Executive Lounge benefits

King Executive Suite

56 sq m / 602 sq ft

10 suites available

- City and river views
- One king-sized bed
- Luxury one-bedroom suite with two bathrooms
- Separate living room with a sofa bed and dining table
- Separate bathtub and walk-in shower
- Includes all Executive Lounge benefits

Executive Lounge

Guests staying in Executive Rooms and Suites can enjoy a wide range of privileges including:

- Private check-in and check-out
- Complimentary breakfast in the Executive Lounge from 06:30 to 10:30 on weekdays and until 11:00 on Saturday and Sunday
- A selection of beverages served throughout the day
- Complimentary afternoon tea and a selection of cakes and sandwiches
- Complimentary hot and cold canapés, beer, wine and spirits from 18:00 to 20:30
- Complimentary use of the Executive Lounge meeting room facilities (based on availability)

For reservations email: **bogdan.floroiu@hilton.com**

Complimentary access to the Executive Lounge is exclusively for registered Hilton Executive guests only. Should you wish to invite guests to the Executive Lounge, charges will apply.

Convention Registration Information

Convention registration is a benefit of membership and is limited to representatives of IPLOCA members, media partners and invited guests.

Retired pipeliners of IPLOCA member companies can also register as an IPLOCA guest with their spouse.

All IPLOCA Convention participants are required to reserve their accommodation at the hotel that has been selected for the convention, the Hilton Prague.

IPLOCA makes a financial commitment to the hotel in order to guarantee availability of a specific number of rooms throughout the week. In return, the hotel is able to offer discounted room rates to all IPLOCA participants. If IPLOCA fails to meet the minimum room block commitment then penalty fees have to be paid.

All room reservations for delegates attending the IPLOCA Convention must only be made via the Hilton room reservation portal on the IPLOCA website www.iploca.com.

Unfortunately, we are unable to confirm convention registration if the room reservation has been made by any other means such as through travel agencies or other websites.

All attendees must pay the convention registration fee unless they are a spouse of a registered attendee or are eligible for a complimentary registration fee.

IPLOCA always encourages delegates to bring their spouse with them to the convention. This is why the registration fee is structured so that the spouse is complimentary.

All other participants (including family members and guests) must pay the full registration fee with the exception of children under the age of 18, who pay 50% of the registration fee.

Partial registration is not available. Those persons who wish to only attend part of the programme have to pay the full registration fee.

Only registered delegates are entitled to participate in the tour programme, the social events and the business meetings that are '**open to all.**' The events and meetings that are only open to specific groups such as the Board of Directors, the Executive Committee, World Federation representatives, President's Dinner guests etc., are by invitation only.

Online registration at **www.iploca.com** will open on **Monday 4 April at 15:00 CEST**

The Convention Fee is EUR 1,960 per single attendee or per couple up until 19 August 2022.

- Only members who have paid their 2022 membership fees can attend the convention.
- Regular Members must also have submitted their 2021 Health, Safety, and Environmental Statistics Return to be eligible to attend.
- Regular Members may invite a maximum of three non-IPLOCA members as their guests (max. three couples).
- Associate Members may invite a maximum of two non-IPLOCA members as their guests (max. two couples).
- Only those persons who have registered and paid the convention fee, and have received confirmation of their registration, are entitled to participate in convention activities and events.
- **The Board, at its sole discretion, shall decide on the number of, and which applications, shall be acceptable.**

The **cut-off date** for convention registration is **Friday 19 August 2022**

Late registrations will only be accepted if space is available and will be processed on a first-come, first-served basis.

If we are able to accept a registration after the cut-off date, a **EUR 400 late registration fee** will be invoiced in addition to the convention fee. Please note, however, all tours are expected to be fully booked before this date.

Step 1: Reserve your Room

Make your room reservation at the Hilton Prague hotel, BEFORE registering for the convention.

Room reservations must be made online at http://eventsathilton.com/show/61fd38d0dbddd1a76f3a71f8

The link to the IPLOCA Convention room reservation portal is also available on the IPLOCA website.

When you have received your confirmation number from the Hilton Prague, you can then register for the convention and reserve your place in the business meetings, tours and social events.

All accommodation reservations require a valid major credit card guarantee and a two (2) night deposit at the group rate for the room category requested and will be subject to the terms and conditions contracted by Hilton Prague for the 2022 IPLOCA Convention:

- Participants who cancel their accommodation reservation after 19 August 2022 will be charged the full stay.
- 'No-shows' will be charged the full stay.
- Name changes to room reservations may be made for the exact dates as the original reservation at no charge up until Friday 9 September 2022.

To reserve your accommodation online, go to **www.iploca.com** and click on **Register Now** and then on the **Hilton Prague logo** to enter the Hilton room reservation portal for the IPLOCA Convention.

- Click on the 'BOOK NOW' button.
- At the top of the web page click on 'Edit Stay' on the right and enter your arrival and departure dates, the number of rooms required, the number of persons per room and click on 'Update.'
- Select your preferred room type and continue your reservation as instructed.
- At the end of the reservation process you will receive an email confirmation from the hotel giving you the option to amend or cancel the booking.

Note: keep a copy of the hotel's confirmation email for your records in case you need to cancel your room reservation.

If you have any **questions regarding your room reservations**, send an email to: **bogdan.floroiu@hilton.com** or call Reservations +420 224 842 934.

It is important to refer to the **IPLOCA Convention** in any communications with the Hilton Prague concerning your room reservation.

Step 2: Register for the Convention

To register for the convention go to www.iploca.com, click on **Register Now** and complete the online registration form.

Cancellation Terms & Conditions

Convention Registration Cancellations

All convention registration cancellations must be notified in writing to the IPLOCA Secretariat by email: **convention@iploca.com**.

The convention registration fee will be reimbursed in accordance with the following terms and conditions:

- Convention registration cancellations received up until 9 June 2022 will incur a EUR 100 cancellation fee.
- Convention registration cancellations received between 10 June and 19 July 2022 will incur a EUR 400 cancellation fee.
- Convention registration cancellations received between 20 July and 19 August 2022 will incur a 50% cancellation fee, equivalent to EUR 980.
- There will be no refund of convention registration fees for cancellations received after the cut-off date of 19 August 2022.
- 100% reimbursement if the Convention is cancelled due to Force Majeure. Force Majeure meaning in case of any unforeseeable event that makes it illegal or impossible to hold the Convention.
- **Substitutions for convention registrations, for persons within the same company, are only possible until Friday 9 September 2022**. A EUR 400 administrative fee will be due for all substitutions.

Room Reservation Cancellations

All accommodation cancellations must be notified in writing to the Hilton Prague hotel by email to **bogdan.floroiu@hilton.com** with a copy to **convention@iploca.com**.

- Participants who cancel their accommodation reservation after the cut-off date of 19 August 2022 will be charged the full stay.
- 'No-shows' will be charged the full stay.
- Substitutions for room reservations for persons within the same company, for the exact dates as the original reservation, are accepted at no extra cost. **Substitutions are only possible until Friday 9 September 2022.**

Travel Requirements

All passports and ID cards must be valid for six months after your travel dates to the Czech Republic.

Inhabitants of the European Union require a passport or other form of valid identification in order to enter the Czech Republic. The same applies for the citizens of Iceland, Lichtenstein, Norway and Switzerland.

In 2007 the Czech Republic signed the Schengen agreement which allows the inhabitants of Schengen countries to move freely within the Schengen area without having to go through border checkpoints. Visitors must, however, have their passport or identification card with them when travelling.

UK citizens do not need a visa, however, the Prague Convention Bureau recommends all UK citizens travel with their passport because an ID card might not be sufficient.

To check **the latest visa requirements** and the list of countries whose citizens do require a visa, visit the website of the Ministry of Foreign Affairs of the Czech Republic at: http://www.mzv.cz/jnp/en/information_for_aliens/short_stay_visa/list_of_states_whose_citizens_are/index.html

- Participants from countries requiring a visa are strongly advised to make their applications in their home country at least six weeks before their planned travel date.
- If you require an **invitation letter from IPLOCA** to accompany your visa application, please tick the appropriate box when registering for the convention and the IPLOCA Secretariat will send you one.

COVID-19 Entry Requirements are constantly changing and will probably be very different by September. Please refer to the following links for the latest information:

- https://www.mvcr.cz/mvcren/article/coronavirus-information-of-moi.aspx
- Online Public Health Passenger Locator Form

©Prague City Tourism

Getting to/from the Hotel

IPLOCA Arrival Transfers

From Vaclav Havel International Airport to the Hilton Prague hotel

Dates: **Saturday 17 September** and
Sunday 18 September

Open to all IPLOCA attendees, **pre-registration required.**

- The airport is 13 km from the hotel and the journey will take from 30 minutes to an hour depending on traffic.
- Look for the IPLOCA signage after you exit the baggage-claim area.

IPLOCA Departure Transfers

From the Hilton Prague hotel to Vaclav Havel International Airport

Dates: **Saturday 24 September** and
Sunday 25 September

Open to all IPLOCA attendees, **pre-registration required.**

- A detailed transfer schedule will be available at the IPLOCA Registration Desk.
- We suggest you plan on leaving the hotel a minimum of three hours before your flight departure time.

If you would like **to reserve a complimentary transfer** to or from the airport, please submit your request online when registering for the convention.

Detailed flight information must be provided for all arrival and departure transfer requests.

Transfers will only be provided for those persons who have received a confirmation email from the Secretariat.

If you are not arriving in Prague on Saturday or Sunday, 17-18 September, below is some information on how to get to the hotel.

Taxi

Taxis are located just outside the Terminal 1 and Terminal 2 arrival halls.

Airport taxis, **Fix Taxi** and **Fin Taxi Prague** provide a reliable service to and from the airport. They operate non-stop, and guarantee prices based on the number of kilometres.

The taxi fare from the airport to the hotel is about CZK 700 (approximately EUR 28). Payment can be made in cash (Czech Korunas or Euros) or by credit card. VISA and MASTERCARD are accepted, but not American Express.

Hotel Transfer Service

The Hilton Prague provides a transfer service to and from the airport. A standard one-way arrival or departure transfer to/from Vaclav Havel Airport is CZK 900 (approximately EUR 40). Maximum occupancy is three persons per vehicle.

To reserve a private transfer, send an email to the hotel's Transportation Manager **jan.kucera@hilton.com** or call +420 702 167 359.

A minimum of 24 hours' notice is required and the cost can be charged to a credit card, or to your room. Cancellations must be made at least 24 hours before the date of the transfer.

Convention Registration Desk

After you have checked into the hotel and settled into your room, we invite you to **check in at the convention registration desk** to pick up your registration pack which has everything you need for the week including your convention badge, the registration list and your tour tickets.

If you check in on Saturday or Sunday, you can enjoy a complimentary welcome drink courtesy of **J. Murphy & Sons Limited**.

The registration desk will be in Karlin rooms 1 & 2 on Level M, and will be operating from Saturday 17 September to Friday 23 September at the following times:

Saturday	13:00 – 18:30
Sunday	09:00 – 19:00
Monday	07:30 – 18:30
Tuesday	07:30 – 18:30
Wednesday	07:30 – 18:30
Thursday	07:30 – 18:00
Friday	07:30 – 18:00

Convention App

If not already done by the time you arrive at the hotel, we encourage you to take the opportunity to **download the convention app.** Should you experience any problems downloading it, the registration staff will be happy to assist you.

The IPLOCA Convention App is an essential guide for all delegates and contains everything you need to know about the business meetings, social events, dress code, tour programme, coach departure times, sponsors, speaker biographies and more.

The app will be available to download as of Monday 22 August.

General Information

Time
Prague is 2 hours ahead of Greenwich Mean Time (GMT +2 hours) in the Summer, from 27 March to 29 October 2022.

Banks
Banks are open from Monday to Friday from 09:00 to 18:00. Automatic cash machines (ATMs) are widely available.

Currency
The official currency of the Czech Republic is the Czech crown (koruna), abbreviated as Kč, with the international abbreviation CZK. The smallest denomination is 1 crown, which consists of 100 hellers (haléř), abbreviated as hal.

As the official currency, the Czech crown is the best and often the only currency to use when paying. Even though the Czech Republic is part of the European Union, the euro is not widely accepted. Some stores, restaurants and hotels accept payments in euros but the exchange rate may not be very favourable.

Electricity
The electricity in the Czech Republic is 230V. Outlets have the standard European socket with two small round holes and a protruding earth (ground) pin. If you have a different plug, bring an adapter. North American 110V appliances will also need a transformer if they don't have a built-in voltage adjustment.

Water
Tap water is safe to drink in Prague and in other large cities in the Czech Republic.

Smoking
Smoking is banned in all enclosed and covered public places including the airport, work places, health centres, schools, public transport, hotels, restaurants, bars and nightclubs.

Security
Along with the increase in tourism, Prague has its fair share of tourist scams and pickpockets. Be extra aware of this when you are in a large crowd and at popular places like the astronomical clock, as pickpockets like to target crowds where distracted tourists gather. Keep an eye on your wallet, phone and any other valuables. **In any emergency call 112 for the Police, Fire or Medical Rescue Service.**

Climate & Clothing
The best time to visit Prague is between mid-September to mid-October when the temperatures range from 8°C to 19°C (47°F to 65°F) with an average of 6 hours of sunshine each day.

Think layers when packing. In the morning you will need a light jacket or warm sweater and by the afternoon you will probably take it off. Pack jeans or trousers, long-sleeved tops, and lightweight sweaters for casual wear.

Shopping
Shops are open from 09:00 to 19:00 Monday to Friday, and 10:00 to 18:00 on Saturday.

Shopping centres are open from 09:00 to 21:00 every day.

Prague has many shopping centres where you will find the usual global brands, but the city is particularly known for its abundance of boutiques and designer shops.

Within a ten-minute walk from the Hilton Prague is the Palladium Praha shopping centre on Nam Republiky 1. Housed in converted barracks from the 1800s, there are five floors with 177 shops and a large choice of cafés and restaurants. For more information go to: www.palladiumpraha.cz/en/.

Eating out

In the last 15 years the number, quality and variety of Prague's restaurants has expanded beyond all recognition and visitors can now enjoy a wide range of international cuisine throughout the city.

That said, don't let the kaleidoscope of cuisines blind you to the pleasures of good old-fashioned, no-nonsense Czech food. Some of the local specialties you should definitely try are potato soup, goulash, Svíčková (braised beef) with dumplings, Palačinky (Czech pancakes), and Trdelník (chimney cake).

Today, Prague has a lively, ever-changing restaurant scene, and a growing band of food bloggers and food tour guides. As the Czechs say, 'dobrou chuť (bon appétit!).

Getting around

Never hail a taxi from a tourist area. The taxi ranks in the most popular tourist areas such as Wenceslas Square, Lesser Town and Charles Bridge tend to be extremely expensive.

Make sure that you are getting into an authorised taxi that has an identification number, the company name and the fares marked clearly on the doors, and black and white checked stripes along the side. If these are missing, the driver is infringing the regulations and it is recommended that you use another taxi.

It is always better to negotiate the price before getting into a taxi.

Tipping

In general, tourists are expected to tip around 10% in restaurants. More for great service, and less for mediocre service. If you are paying by credit card, ask the waitperson to add the tip before they pass your credit card. If paying in cash, give the tip directly to the waitperson, don't leave it on the table.

Don't feel obliged to tip a bellman in a hotel, a guide or a chauffeur.

Do's and Don'ts

Do avoid the taxi drivers waiting at taxi ranks in tourist locations. Make sure you are getting into an authorised taxi and the driver turns on the meter. It is safer to agree on the fee before you get in the taxi.

Don't call Prague Eastern Europe. Prague is in Central Europe, not Eastern Europe. They will let you know if you call it Eastern Europe, because it is not.

Don't assume everyone speaks English. While most of the young population do speak English, they appreciate it if you ask first.

Do attempt to learn a few Czech Phrases. Locals appreciate when foreigners begin the conversation in Czech before continuing in English. A simple 'dobrý den' or 'dobrý večer' (good day or good evening) goes a long way.

Don't expect a lot of personal space. Czechs have a different sense of physical space. Don't be surprised if you feel crowded on the tram or if someone tries to get by you without saying excuse me.

Don't be deterred by all the tourists. Prague is seeing more tourists every year, but don't let that scare you off. They are coming for a reason, and that's because Prague is such a great destination. The tourists tend to stick to a few main areas and streets, so it's still really easy to escape the crowds and find the more authentic side of Prague.

Don't expect an inexpensive destination. Prague is more affordable than many other European cities, but it's not an inexpensive destination. It's possible to get good deals in Prague, but it's not the least expensive city in Europe.

Don't expect the same level of service. Service is very hit or miss in Prague but it is improving. You will not find the overly friendly service you would see in the US, or the super-efficient service you would expect in Germany. That said, Prague has some really nice restaurants, and as tipping becomes more widespread, the service is improving.

©Prague City Tourism

Thanks to all our sponsors!

Platinum sponsors

CRC-EVANS

MAATS PIPELINE PROFESSIONALS

CATERPILLAR

WORLDWIDE PIPELINES

LIEBHERR

PipeLine Machinery CAT

Gold sponsors

EUROPIPELINEGROUP

Qapqa JOINING SOLUTIONS

Bonatti

PRECISION PIPELINE

SCAIP

Premier

ZAKHEM

AMERICAN AUGERS

DENSO

GORIZIANE ENGINEERING & CONSTRUCTION

mears A QUANTA SERVICES COMPANY

RITCHIE BROS.

SPC SPECIALTY POLYMER COATINGS

SPIECAPAG

TEKFEN CONSTRUCTION

U.S. PIPELINE

Vermeer

LAURINI

LINCOLN ELECTRIC

sicim

TECHINT Engineering & Construction

VOLVO

Silver sponsors

CCC

FERNAS

Sepcon

PRICE GREGORY A QUANTA SERVICES COMPANY

WORLD PIPELINES

GDI Grupo Desarrollo Infraestructura Engineering • Procurement • Construction

DENYS

LEDCOR GROUP

STREICHER

cpp

MURPHY WORLD-CLASS INFRASTRUCTURE

Pipeline & Gas Journal connecting you to the pipeline industry worldwide

VACUWORX

HABAU part of the family HABAU GROUP

PPS part of the family HABAU GROUP

Sponsorship as of 11 March 2022

If your company is interested in sponsorship, please contact **caroline.green@iploca.com**, telephone +41 22 306 02 30.

See you in Prague!

Registration opens Monday, 4 April 2022 at 15:00 CEST

International Pipe Line & Offshore Contractors Association
Chemin des Papillons 4
1216 Cointrin/Geneva
Switzerland

Tel. +41 22 306 02 30
Email: convention@iploca.com
www.iploca.com

For the latest news, follow IPLOCA on social media!

IPLOCA Media Partners:

Benjamin Media
www.trenchlessonline.com
www.napipelines.com

Gulf Energy Information
www.pgjonline.com

Palladian Publications
www.worldpipelines.com