



IPLOCA Excellence in Project Execution Award

Sponsored by IPLOCA

**Recognizing an Outstanding Project Execution
in Onshore and Offshore Pipeline Construction**

IPLOCA
Chemin des Papillons 4
1216 Cointrin/Geneva
Switzerland

www.iploca.com

Introduction

History:

Maintaining the standards of the contracting business for onshore and offshore pipelines and associated works at the highest professional level is key to IPLOCA's objectives. The excellence in project execution is part of the day to day work of the association's New Technologies Committee and its initiatives.

The first IPLOCA Excellence in Project Execution Award is being presented this year at the annual Convention being held in Paris on 2015. The Award is given in recognition of a significant achievement in the successful execution of extremely challenging pipeline projects which constitute a step change in both Owner Company's satisfaction and a trade mark for the Contractor's execution capacity. Up to five companies are Awarded every two years.

Award Description

General:

The Award is in recognition of an outstanding project execution in Onshore and Offshore pipeline construction by virtue of:

- A technological or engineering breakthrough
- A remote and logistically difficult endeavour
- A environmental and social challenge
- Other relevant extreme difficulties

Eligibility:

All IPLOCA Regular Members and Associate Members are eligible to apply for the Award. Invitations to submit an entry will be sent by e-mail to the relevant member representatives and will be posted on the IPLOCA website www.iploca.com.

Submissions are free of charge and should be limited to the pipeline industry and related work. Only submissions where the member has directly initiated and accomplished the achievement will be considered. The project should have been launched within the previous five years and can demonstrate tangible results.

One entry can describe only one project or a portion of it. Each member is allowed to submit up to three different entries, although the Adjudication Committee may decide to recognise the company for only one project or a portion of it.

More than one IPLOCA member can submit a joint entry. Should this joint entry be awarded, all companies involved will be recognised.

An IPLOCA member can also submit a joint entry with a non-member. Should this joint entry be awarded, both companies will be recognised but only the member will receive a certificate and/or a trophy.

Representation at the Convention:

IPLOCA Members submitting an entry for the Award commit to be represented by at least one delegate at an Open General Meeting held during the Annual Convention in order to accept the certificate and/or the trophy.

Entering Process

Submission format:

Submissions must be written in English. Each entry must be submitted electronically as a Word, pdf or Powerpoint document, no more than 10 pages of text (or 20 pages including photos and graphics) and 20MB, before the deadline.

It is up to the company making the submission to make sure all the material is received on time, is submitted in the appropriate format, and clearly demonstrates why they consider the submission to be worthy of the Award. IPLOCA does not bear the responsibility for non-receipt, late receipt, and incompatibility of format or misunderstanding of language of any material sent.

Entries that do not comply with the eligibility rules or the submission format, that are incomplete or are received after the deadline may be partially or totally rejected. Videos are not accepted and will be automatically rejected.

An acknowledgement e-mail will be sent to confirm reception of each entry submitted. This will not imply confirmation of eligibility of the entry.

Content:

Each entry should consist in:

- An IPLOCA entry form duly completed and signed
- A 3-5 slide Powerpoint presentation to be used as an illustration of the entry, should it be selected. It should contain a cover page, plus 2-4 pages to summarise the entry
- A description of the initiative consisting of text, photos and graphs, which includes the following:
 - **Cover page:** title of the entry and name of the company
 - **Business profile:** brief description of the company (products and services offered, number of employees including temporary and sub-contractors, Management System Certificates, etc...); brief description of the pipeline project (if the entry is relevant to one specific site)
 - **Findings:** what was the most challenging conditions that the company had to overcome
 - **Solutions:** description of method and procedures put in place to execute the project
 - **Achievements:** proven positive results on cost, productivity, Health and Safety, Environmental protection, social responsibility, etc...; how did employees and clients consider this project; any problems encountered

If additional information is required from applicant, it will be requested.



IPLOCA

TOGETHER - DELIVERING SUSTAINABLE ENERGY INFRASTRUCTURE

Chemin des Papillons 4 • 1216 Cointrin/Geneva • Switzerland
Tel. +41 22 306 02 30 • Fax +41 22 306 02 39 • E-mail: info@iploca.com • www.iploca.com
Fiscal number: CH-080.502.052

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ENTRY FORM

1. Title of Entry
2. Name of Company.....
3. Country.....
4. Summary of Entry (max. 250 words):

5. I hereby authorise IPLOCA to publish the following attachment:

- whole description of the entry
- short presentation of the entry only

6. I confirm that I have read and understood the guidelines

7. Signature (on behalf of company).....
8. Name & position in company
9. Date
10. E-mail address
11. Telephone no.
12. Name of the CEO.....
13. Signature of the CEO.....

Adjudication Process

Adjudication Committee:

The Adjudication Committee will be members the IPLOCA New Technologies Committee.

Reviewing process:

Each judge will have about 30 days to individually review all the entries that will have been previously approved, using a balanced score card to comment, score and rank each entry on the following basis:

- Does it prove to be a challenging pipeline construction project?
- Does it constitute an identifiable step forward in technology/construction process?
- Does it show outstanding results on safety and/or environmental protection?
- Does it highlight solutions put in place to overcome difficulties found in during the pipeline construction?
- Does it provide changes or new methods in the manner in pipelines are installed?
- Does it have positive feedback from the client?

Comments, scores and ranks of the individual balanced score cards will be gathered in a separate document.

Adjudication process

If fewer than three eligible submissions are received in a given year, the Award will not be presented.

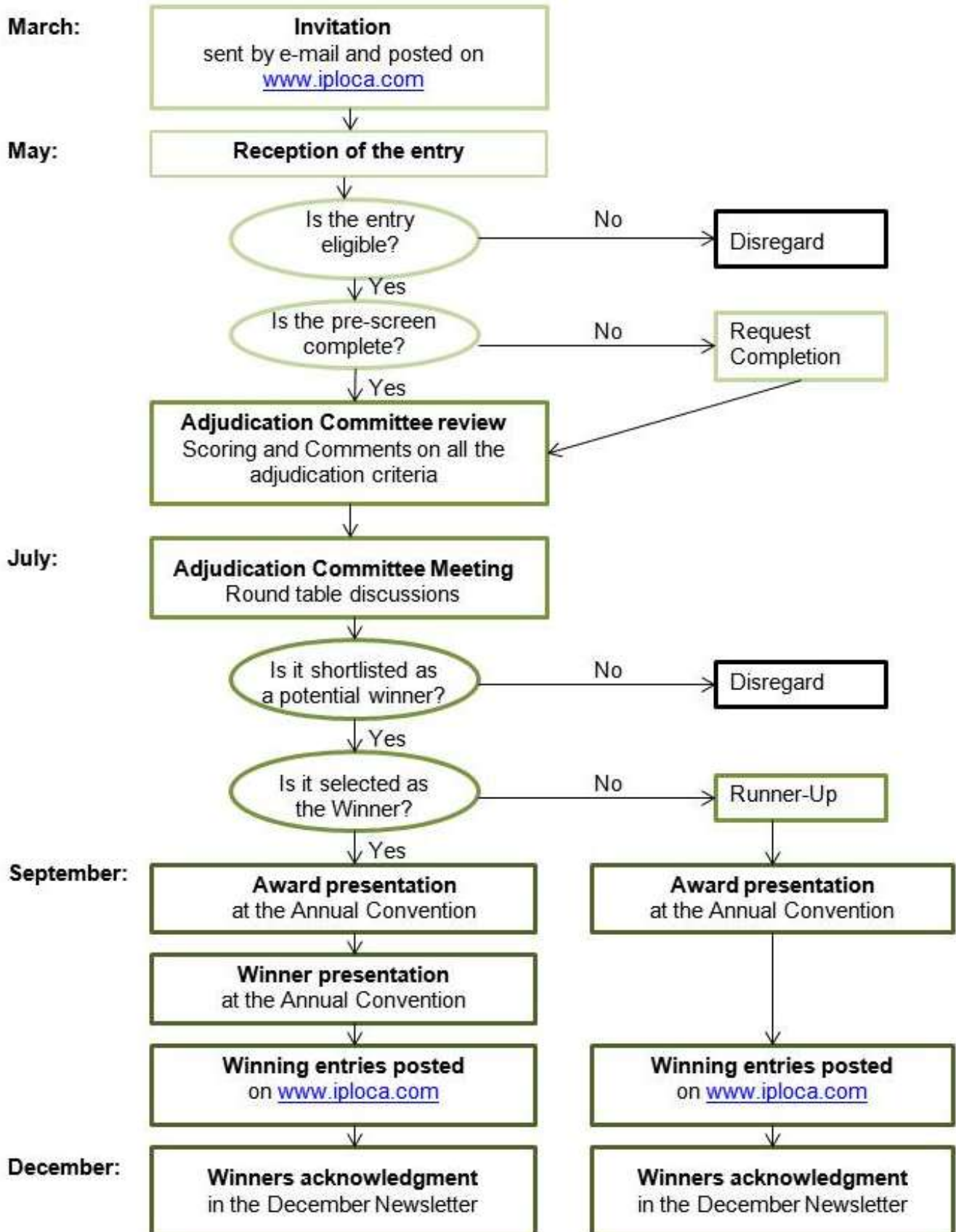
The Committee will meet to review all the entries, discuss the final results of the score cards and agree on a short list of entries before voting on the winner. Remaining shortlisted entries will be designated as runners-up. No company may be awarded more than one Award in the same year.

In order to guarantee a neutral and fair adjudication process, no communication on the Award will be allowed between members of the committee before the meeting. Communication about the adjudication process between members of the Adjudication Committee and applicants is also strictly prohibited and may result in the disqualification of the relevant entry at any time. In addition, members of the Adjudication Committee will not be authorised to make any comment on submitted entries in which they have any direct or indirect personal affiliation that might be considered as a potential conflict of interest.

The Adjudication Committee understands that the adjudication is made only based on entries received and its members own knowledge of the pipeline industry. As such, their adjudication shall be final and binding.

There will be no communication of the results from IPLOCA to applicants prior to the presentation of the Award to be held during the Annual Convention.

Award Adjudication Process Summary



Recognition

The company winning the Award will be presented with a trophy with its name engraved on it during the Open General Meeting at the IPLOCA Annual Convention and the short presentation describing the project will be used in the award ceremony. In addition, the winner and runners-up will receive a certificate in recognition of their achievements.

The winning companies will be profiled on the IPLOCA website and in communication materials. By submitting an application to the Award, each applicant agrees to a transfer of copyright for publication. This enables IPLOCA to publish the entry on its website to share experience and promote how challenges have been overcome in project execution for the benefit of the industry.

Award winner and runners-up may include the announcement of their winning entry, or other company literature.

Such an announcement will be subject to IPLOCA's prior approval.

Contact

For any further information you may need, please feel free to contact IPLOCA:

Sebastien Goetschmann sebastien.goetschmann@iploca.com

Georges Hage georges.hage@iploca.com

IPLOCA
Chemin des Papillons 4
1216 Cointrin / Geneva
Switzerland

Tel : +41 22 306 02 30

Fax : +41 22 306 02 39

Contacting members of the Adjudication Committee about the adjudication process is strictly prohibited and may result in the disqualification of the relevant entry at any time.