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Subject:	Gasunie Measures Coronavirus (COVID-19)		

Situation:

At Gasunie we follow the measures and recommendations of the government with regard to controlling the infections with the coronavirus. The measures below apply both to our own personnel and third parties working for us. This policy is subject to daily evaluation and updated when necessary. Therefore, always ask your contact person for the current status of the measures in place before coming to a Gasunie location.

Operational continuity:

The gas transportation process that Gasunie is responsible for is of critical importance for the functioning of our society and our business continuity is therefore of utmost importance. This means that we strive to continue our business processes (e.g. maintenance and projects) as much as possible, taking into account the measures below.

Hygiene measures:

- Wash your hands regularly (especially after sneezing or coughing).
- Cough and sneeze into the inside of your elbow (make sure to cover your mouth and nose).
- Use paper tissue (make sure to cover the mouth and nose) and throw it away after use.
- Avoid touching your face.
- Do not shake hands.

General measures:

- Minimize contact moments and keep a distance of at least 1.5 meter from other people.
- Avoid meetings of more than 2 people as much as possible.
- Avoid physical meetings as much as possible and use Skype, Teams or telephone instead.
- If a meeting is deemed to be strictly necessary, make sure that the size of the meeting room is sufficient for the number of participants so that they can keep at least 1.5 meter distance from each other. This also applies to canteens and other eateries.
- Only come to a Gasunie location if this is necessary for the work you are carrying out. Avoid carpooling.
- Do not share your tools and telephone with other people. Keep materials, tools and PPE clean.

Access measures:

- If you are infected with the coronavirus (or you are waiting for the result of an official test) then you will not be allowed access to our locations. You are welcome again if you are free of the associated flu-like symptoms for 24 hours.
- If you have been in contact with someone infected with the coronavirus (or who is waiting for the result of an official test) in the past 14 days then you will not be allowed access to our locations.
- If you are showing flu-like symptoms you will not be allowed access to our locations. You are welcome again if you are free of these symptoms for 24 hours.
- If people you live with are showing flu-like symptoms you will not be allowed access to our locations. You are welcome again if you and the people you live with are free of these symptoms for 24 hours.

How to act in case of a highly likely infection:

The possibility exists that a general practitioner or other medical professional diagnosis a highly likely infection with the coronavirus, but that you are not tested. Because you are ill yourself, you stay at home. We do ask you to report this to Gasunie so that we can temporarily suspend activities for a contact investigation and based on the outcome determine how to proceed. Gasunie approval is required before activities can resume.

Questions:

If you have any questions, please send an email to coronavragen@gasunie.nl, or contact your authorised contact person at Gasunie.

Finally:

Keep an eye out for each other. Ask colleagues with flu-like symptoms (headache, sore throat, cough, muscle aches) to stay at home. We strongly recommend that you also follow these preventive measures in your home situation as well. Only through following this behaviour collectively we can ensure the best possible protection for our and your employees, as well as for those who are extra at risk.